

**Windom Park Citizens in Action**  
**Balance Sheet**  
As of March 31, 2021

	<b>Mar 31, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
110 - Checking Acct	7,536
<b>Total Checking/Savings</b>	7,536
<b>Other Current Assets</b>	
1100 - Contracts Receivable	
1101 - NRP Contracts Receivable	
1101A - NRP 26602	2,708
1101B - NRP 38251	1,700
1101C - NRP 24530	2,600
<b>Total 1101 - NRP Contracts Receivable</b>	7,008
1102 - CPP Contracts Receivable	17,372
<b>Total 1100 - Contracts Receivable</b>	24,380
1300 - Prepaid expenses	766
<b>Total Other Current Assets</b>	25,146
<b>Total Current Assets</b>	32,682
<b>TOTAL ASSETS</b>	<b>32,682</b>
<b>LIABILITIES &amp; NET ASSETS</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
2400 - Community Garden Fund	1,067
2500 - Advances - Mpls Contracts	
2501 - Advance - CPP	10,000
2504 - Advance - Henn Cty Welcome Pkt	500
2505 - Advance - Henn Cty Park/Rec	900
2506 - Advance - NRP 41244	233
<b>Total 2500 - Advances - Mpls Contracts</b>	11,633
<b>Total Current Liabilities</b>	12,700
<b>Total Liabilities</b>	12,700
<b>Net Assets</b>	
3200 - Unrestricted Net Assets	
3202 - Desig. for Operating Reserve	16,500
3209 - Unrestricted Net Assets-Remain.	3,482
<b>Total 3200 - Unrestricted Net Assets</b>	19,982
<b>Total Net Assets</b>	19,982
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>32,682</b>

**Windom Park Citizens in Action**  
**Budget vs Actual**  
**March 2021**

	LAST MONTH			YEAR-TO-DATE			ANNUAL
	Mar 21	Budget	Difference	July-Mar	YTD Budget	Difference	Total Budget
<b>Income</b>							
401 · Contributions-Individual	-	-	-	-	100	(100)	100
402 · Contributions-Corporate	-	-	-	-	100	(100)	100
404 · Contributions-Government	4,760	4,914	(154)	50,331	44,227	6,103	58,970
470 · PPP Forgivable Expenses Earned	-	-	-	5,151	-	5,151	-
<b>Total Income</b>	<b>4,760</b>	<b>4,914</b>	<b>(154)</b>	<b>55,482</b>	<b>44,427</b>	<b>11,054</b>	<b>59,170</b>
<b>Expense</b>							
<b>500 · Personnel Expenses</b>							
501 · Wages	1,911	2,077	(166)	17,883	19,731	(1,847)	27,000
503 · Payroll Tax-FICA/Med Match	146	154	(8)	1,391	1,462	(70)	2,000
504 · State Unemployment	3	5	(2)	35	45	(10)	60
510 · Payroll Services	122	115	7	1,186	1,096	89	1,500
<b>Total 500 · Personnel Expenses</b>	<b>2,183</b>	<b>2,351</b>	<b>(168)</b>	<b>20,495</b>	<b>22,333</b>	<b>(1,838)</b>	<b>30,560</b>
<b>700 · Occupancy/General Exps</b>							
701 · Rent	400	400	-	4,000	4,000	-	4,800
702 · Telephone	125	125	0	1,119	1,125	(6)	1,500
703 · Office Supplies	-	45	(45)	-	375	(375)	500
705 · Insurance	(6)	-	(6)	1,213	1,260	(47)	1,800
707 · Equipment Rental	-	50	(50)	-	150	(150)	200
820 · Memberships	-	50	(50)	25	100	(75)	100
821 · Printing and Reproduction	962	917	46	8,676	8,250	426	11,000
823 · Advertising	-	100	(100)	99	200	(101)	200
824 · Repairs and Maintenance	-	25	(25)	-	75	(75)	100
841 · Accounting	360	450	(90)	1,720	1,450	270	1,900
842 · Internet/Website	16	83	(67)	463	750	(287)	1,000
866 · Bank Service Charges	2	1	1	18	9	9	10
<b>Total 700 · Occupancy/General Exps</b>	<b>1,860</b>	<b>2,246</b>	<b>(386)</b>	<b>17,332</b>	<b>17,744</b>	<b>(412)</b>	<b>23,110</b>
<b>800 · Program Expenses</b>							
815 · Community Outreach	65	250	(185)	7,550	2,250	5,300	3,000
850 · Program Supplies	575	125	450	8,708	1,125	7,583	1,500
861 · Child Care	-	35	(35)	-	295	(295)	400
862 · Small Area Plan	-	50	(50)	-	150	(150)	200
865 · Meeting Expense	80	40	40	512	280	232	400
<b>Total 800 · Program Expenses</b>	<b>720</b>	<b>500</b>	<b>220</b>	<b>16,770</b>	<b>4,100</b>	<b>12,670</b>	<b>5,500</b>
<b>Total Expense</b>	<b>4,762</b>	<b>5,097</b>	<b>(335)</b>	<b>54,598</b>	<b>44,177</b>	<b>10,420</b>	<b>59,170</b>
<b>Net Income</b>	<b>(2)</b>	<b>(183)</b>	<b>181</b>	<b>884</b>	<b>250</b>	<b>634</b>	<b>-</b>

**Windom Park Citizens in Action**  
**Checking Account Transactions - Last Month**  
**March 2021**

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Deposit	03/02/2021			Deposit	110 - Checking Acct		6.00	
				W/C refund	705 - Insurance	CPP:01-Staff		6.00
							6.00	6.00
General Journal	03/05/2021	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 - Checking Acct			779.25
				ADP - cash: taxes	110 - Checking Acct			251.37
							1,030.62	1,030.62
Check	03/12/2021	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							61.20	61.20
General Journal	03/19/2021	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	0.96	
				ADP - cash needed	110 - Checking Acct			779.26
				ADP - cash: taxes	110 - Checking Acct			250.41
							1,029.67	1,029.67
Check	03/25/2021	Auto	Century Link		110 - Checking Acct			125.17
			Century Link		702 - Telephone	CPP:04-Occupancy	125.17	
							125.17	125.17
Check	03/26/2021	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							61.20	61.20
Check	03/30/2021	echeck	William Margolis		110 - Checking Acct			200.00
			William Margolis	Home security rebate	850 - Program Supplies	NRP 26602 - Security Rebate	200.00	
							200.00	200.00
Check	03/30/2021	echeck	HomeLine		110 - Checking Acct			80.00
			HomeLine	Preentation at March Board meeting	865 - Meeting Expense	CPP:10-Meetings/Comm Bldg	80.00	
							80.00	80.00
Check	03/30/2021	Auto	Do-Good Biz		110 - Checking Acct			962.47
			Do-Good Biz	Mailing - inv. #14144-01	821 - Printing and Reproduction	CPP:07-Commun/Outreach	962.47	
							962.47	962.47
Check	03/30/2021	echeck	Timothy F Dornfeld		110 - Checking Acct			360.00
			Timothy F Dornfeld	Jan-Feb accounting	841 - Accounting	CPP:03-Prof. Services	360.00	
							360.00	360.00
Check	03/30/2021	echeck	Andrew Emerson		110 - Checking Acct			16.18
			Andrew Emerson	Zoom sub. reimb.	842 - Internet/Website	CPP:07-Commun/Outreach	16.18	
							16.18	16.18

**Windom Park Citizens in Action**  
**Checking Account Transactions - Last Month**  
**March 2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
Check	03/30/2021	echeck	Carol Nagan	Inv #1186-01	110 - Checking Acct			65.00
			Carol Nagan	Postcard layout and design	815 - Community Outreach	CPP:07-Commun/Outreach	65.00	
							65.00	65.00
Check	03/30/2021	echeck	Alexandra Dela		110 - Checking Acct			374.93
			Alexandra Dela	Home security rebate - 2 units	850 - Program Supplies	NRP 26602 - Security Rebate	374.93	
							374.93	374.93
Check	03/31/2021	Auto	MDC2000, Inc		110 - Checking Acct			401.95
			MDC2000, Inc	Rent	701 - Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 - Bank Service Charges	General Fund	1.95	
							401.95	401.95
<b>TOTAL</b>							<b><u>4,774.39</u></b>	<b><u>4,774.39</u></b>