

Windom Park Citizens in Action

Balance Sheet

As of April 30, 2021

Apr 30, 21

ASSETS

Current Assets

Checking/Savings

110 - Checking Acct 12,922

Total Checking/Savings 12,922

Other Current Assets

1100 - Contracts Receivable

1101 - NRP Contracts Receivable

1101A - NRP 26602 2,908

1101B - NRP 38251 1,700

1101C - NRP 24530 5,400

Total 1101 - NRP Contracts Receivable 10,008

1102 - CPP Contracts Receivable 8,984

Total 1100 - Contracts Receivable 18,992

1300 - Prepaid expenses 766

Total Other Current Assets 19,758

Total Current Assets 32,680

TOTAL ASSETS

32,680

LIABILITIES & NET ASSETS

Liabilities

Current Liabilities

2400 - Community Garden Fund 1,067

2500 - Advances - Mpls Contracts

2501 - Advance - CPP 10,000

2504 - Advance - Henn Cty Welcome Pkt 500

2505 - Advance - Henn Cty Park/Rec 900

2506 - Advance - NRP 41244 233

Total 2500 - Advances - Mpls Contracts 11,633

Total Current Liabilities 12,700

Total Liabilities 12,700

Net Assets

3200 - Unrestricted Net Assets

3202 - Desig. for Operating Reserve 16,500

3209 - Unrestricted Net Assets-Remain. 3,480

Total 3200 - Unrestricted Net Assets 19,980

Total Net Assets 19,980

TOTAL LIABILITIES & NET ASSETS

32,680

Windom Park Citizens in Action
Budget vs Actual
 April 2021

	LAST MONTH			YEAR-TO-DATE			ANNUAL
	Apr 21	Budget	Difference	July - Apr	YTD Budget	Difference	Total Budget
Income							
401 · Contributions-Individual	-	-	-	-	100	(100)	100
402 · Contributions-Corporate	-	-	-	-	100	(100)	100
404 · Contributions-Government	7,799	4,914	2,885	58,130	49,142	8,988	58,970
470 · PPP Forgivable Expenses Earned	-	-	-	5,151	-	5,151	-
Total Income	7,799	4,914	2,885	63,281	49,342	13,939	59,170
Expense							
500 · Personnel Expenses							
501 · Wages	2,867	3,115	(249)	20,750	22,846	(2,096)	27,000
503 · Payroll Tax-FICA/Med Match	219	231	(11)	1,610	1,692	(82)	2,000
504 · State Unemployment	7	5	2	42	50	(8)	60
510 · Payroll Services	122	115	7	1,308	1,211	96	1,500
Total 500 · Personnel Expenses	3,216	3,467	(251)	23,711	25,800	(2,089)	30,560
700 · Occupancy/General Exps							
701 · Rent	400	400	-	4,400	4,400	-	4,800
702 · Telephone	125	125	0	1,244	1,250	(6)	1,500
703 · Office Supplies	-	40	(40)	-	415	(415)	500
705 · Insurance	-	270	(270)	1,213	1,530	(317)	1,800
707 · Equipment Rental	-	-	-	-	150	(150)	200
820 · Memberships	-	-	-	25	100	(75)	100
821 · Printing and Reproduction	977	917	60	9,652	9,167	486	11,000
823 · Advertising	-	-	-	99	200	(101)	200
824 · Repairs and Maintenance	-	-	-	-	75	(75)	100
841 · Accounting	-	-	-	1,720	1,450	270	1,900
842 · Internet/Website	16	83	(67)	479	833	(354)	1,000
866 · Bank Service Charges	2	1	1	20	10	10	10
Total 700 · Occupancy/General Exps	1,520	1,836	(316)	18,852	19,580	(728)	23,110
800 · Program Expenses							
815 · Community Outreach	65	250	(185)	7,615	2,500	5,115	3,000
850 · Program Supplies	3,000	125	2,875	11,708	1,250	10,458	1,500
861 · Child Care	-	35	(35)	-	330	(330)	400
862 · Small Area Plan	-	-	-	-	150	(150)	200
865 · Meeting Expense	-	40	(40)	512	320	192	400
Total 800 · Program Expenses	3,065	450	2,615	19,835	4,550	15,285	5,500
Total Expense	7,801	5,753	2,048	62,398	49,930	12,468	59,170
Net Income	(2)	(838)	836	882	(588)	1,471	-

Windom Park Citizens in Action
Checking Account Transactions - Last Month
April 2021

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
General Journal	04/02/2021	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	1.95	
				ADP - cash needed	110 - Checking Acct			779.26
				ADP - cash: taxes	110 - Checking Acct			251.40
							<u>1,030.66</u>	<u>1,030.66</u>
Deposit	04/06/2021			Deposit	110 - Checking Acct		13,186.76	
				Deposit	1102 - CPP Contracts Receivable			13,186.76
							<u>13,186.76</u>	<u>13,186.76</u>
General Journal	04/08/2021	ADP		ADP - Q1 adjustment	504 - State Unemployment	CPP:01-Staff	1.19	
				ADP - Q1 adjustment	110 - Checking Acct			1.19
							<u>1.19</u>	<u>1.19</u>
Check	04/09/2021	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
General Journal	04/16/2021	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	1.95	
				ADP - cash needed	110 - Checking Acct			779.25
				ADP - cash: taxes	110 - Checking Acct			251.41
							<u>1,030.66</u>	<u>1,030.66</u>
Check	04/22/2021	echeck	Metro Blooms	Inv #1008	110 - Checking Acct			2,800.00
			Metro Blooms	Raingardens	850 - Program Supplies	NRP 24530 - Gateways Project:Greenings	2,800.00	
							<u>2,800.00</u>	<u>2,800.00</u>
Check	04/23/2021	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
Check	04/29/2021	EFT	MDC2000, Inc		110 - Checking Acct			401.95
			MDC2000, Inc	Rent	701 - Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 - Bank Service Charges	General Fund	1.95	
							<u>401.95</u>	<u>401.95</u>
Check	04/29/2021	echeck	Ben Adamich	Home Security Rebate	110 - Checking Acct			200.00
			Ben Adamich	Home Security Rebate	850 - Program Supplies	NRP 26602 - Security Rebate	200.00	
							<u>200.00</u>	<u>200.00</u>
Check	04/29/2021	Auto	Century Link		110 - Checking Acct			125.27
			Century Link		702 - Telephone	CPP:04-Occupancy	125.27	
							<u>125.27</u>	<u>125.27</u>
Check	04/29/2021	EFT	Do-Good Biz		110 - Checking Acct			976.77
			Do-Good Biz	Mailing - inv. #14201-01	821 - Printing and Reproduction	CPP:07-Commun/Outreach	976.77	
							<u>976.77</u>	<u>976.77</u>

Windom Park Citizens in Action
Checking Account Transactions - Last Month
April 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
Check	04/29/2021	echeck	Andrew Emerson		110 · Checking Acct			16.18
			Andrew Emerson	Zoom sub. reimb.	842 · Internet/Website	CPP:07-Commun/Outreach	16.18	
							<u>16.18</u>	<u>16.18</u>
Check	04/29/2021	echeck	Carol Nagan	Inv #1186-01	110 · Checking Acct			65.00
			Carol Nagan	Postcard layout and design	815 · Community Outreach	CPP:07-Commun/Outreach	65.00	
							<u>65.00</u>	<u>65.00</u>
General Journal	04/30/2021	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.95	
				ADP - cash needed	110 · Checking Acct			779.26
				ADP - cash: taxes	110 · Checking Acct			251.40
							<u>1,030.66</u>	<u>1,030.66</u>
TOTAL							<u>20,987.50</u>	<u>20,987.50</u>