MINUTES

Windom Park Citizens in Action

Board of Directors Meeting – August 25th, 2020 (via Zoom)

*Attending: Charles Bertram, Robert Lodge, Doug Carlson, Joe Bove, Andy Emerson, Joe Dufficy, Gayle Bonneville, Witt Siasoco*

**Call to Order**: Meeting was called to order by Board Vice President Charles Bertram at 7:06pm.

**Approval of Agenda:** Motion to approve agenda as written: Andy, 2nd: Joe Dufficy; Passed Unanimously.

**Approval of July Minutes:** Motion to approve minutes as written: Joe Dufficy, 2nd: Doug Carlson; Passed Unanimously.

**Treasurer’s Report:** Joe Dufficy - Spent about $4,500. We have plenty of money from a cashflow prospective. Ask for a motion to file and accept. Motion – Doug, 2nd – Charles; Passed Unanimously.

* Budget Recommendation from board for neighborhood vote.
	+ Joe gave an overview of the budget and highlighted areas of opportunity or importance.
	+ Charles: can we get line items for line 850 program supplies?
	+ Andy: Can we review Printing & Reproduction?
		- Obligation by the city, it does what it’s supposed to do.
	+ We need to look at the office and phone/internet cost at $6,300/yr.
	+ Discussion to place around what if the CoM changes the funding provided to WPCiA.
	+ Doug move to approve the proposed budget; 2nd: Andy; Passed unanimously

**Updates on neighborhood from the Board:**

* Board discussed their personal updates on the neighborhood & what they are seeing

**Set agenda for Sept. 15 Neighborhood Meeting** (via Zoom):

*Comment from last meeting from attendee: Housing*

* Present the budget to the neighborhood
* Suggestion to invite Teresa Rooney (potential backup)
* Discussion around where to start with the housing issues?
	+ Start with the MPRB? Chris Myer talk about Homeless plan
	+ Could we work with a group to help build homeless housing?
* Invite business owners to the meeting to promote & highlight Covid-19 protocols.
* 18th street crew to provide update? (Oct)
* Check with CoM to discuss Johnson street traffic planning? (Oct)
* Reach out to the sidewalk arborist to invite to speak

**NRP process and December deadline:**

* Robert has been working with Jack to figure out how to send funds to businesses.
* Schedule meeting with Robert following Jack’s response.
* Reevaluate plans for NRP funds
	+ Robert has been working with Jack to figure out how to send funds to businesses.
	+ Schedule meeting with Robert following Jack’s response.

**Sept. 30 deadline:** Neighborhoods 2020 update

**Utility box art wrap update:**

* Two-step process – Public artwork panel initial approval; if approved then rubber stamped through
* The panel has some feedback about the project & designs. Extreme pixilation of turkey turkey. Issue with using clip art/public domain artwork. Issue with watercolor representation of aerial view of the park. Any change to an art piece must have sign off from the artist.
* No longer hopeful that this will be installed this year.

**NE Farmers Market tabling:** this Saturday 9 a.m. - 1 p.m. Schedule materials hand-off.

* Joe Dufficy and Andy Emerson will table at the Farmers Market this Saturday 8/29.

**Board recruitment** – Candidates need to have attended Neighborhood Meeting by October for annual meeting in November.

* Email list – How do we
* Save all Zoom meeting recordings to the Microsoft account
* Being at a prior meeting, It’s a rule that’s not been challenged.
* Joe has Shane Setzer who has agreed to be on the Board.
* Remind businesses that they are eligible for board membership.

**Planning for annual meeting** – Zoom? Most Creative Mask Contest? E-gift card?

* Held by Zoom, start thinking about creative activities for the annual meeting
* Brainstorm a year in review plan/topic

**Other business:**

* Doug – Can Gayle compile a list of regular attendees?
* Larry & Jane, Julie, Dan Miller

**Adjourn:** Motion to adjourn at 8:37pm: Robert and 2nd: Joe; Passed unanimously.

Submitted by: Andy Emerson, secretary

Approved by

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