



## **WPCIA Board of Directors Meeting**

**October 24, 2023**

### **Meeting Minutes**

#### **Call to Order**

7:07pm

#### **Attendees**

Robert Lodge, Tara Schmoll, Andy McPartland, Doug Borys, Nick Graanfox, Leslie Wise, Molly Phillips

#### **Minutes**

1. Business Management Framework
  - a. Organizational structure document shared, Robert provides overview
  - b. Each officer takes additional responsibility to lessen load on Chair and staff
  - c. Board agrees to function and importance of this process
  - d. Additional staff roles to be added to graphic
  
2. Staff Update (see inserted below)
  - a. Board opts to remove Oct 31 movie screen event
  - b. Mural unveiling event:
    - i. Board recommends 11/4, 2hrs (3pm-5pm)
    - ii. Thomas to ask Rock/Katie & Carrie (MPRB) if date/time work
    - iii. \$200 allocation for food/drink
    - iv. Poster?
    - v. Invite other N.O.'s & Northeaster
  
3. November Neighborhood Meeting
  - a. Focus on Lead, Radon, etc
  - b. Request City, County, State, Sustainable Resource Center, etc
  - c. Radon kits?
  - d. Reschedule from 11/21 to 11/28 avoid holiday week
  - e. Reschedule Board meeting from 11/28 to 11/30 (confirm with Board, then post publically
  - f. Update website, send postcard...ensure Zoom address is correct.
  
4. Postcard Discussion
  - a. Process for distribution explained
  - b. Simplify design
  - c. Use colors that contrast better
  
5. Discussion around A/V Equipment for Hybrid Meetings
  - a. Explanation of it's value, financially and to the community outreach process
  - b. Explanation of the microphone issue in September meeting and commitment to fix

6. Discussion about Decision-Making Process (ie - through disagreement)
  - a. Majority-rule or consensus?
  - b. Largely hasn't needed to be decided with current board make-up, but should be considered for issues that may not be easily agreed upon.
  - c. Currently a hybrid seems to exist (in function) and board decides to move forward with this.
  - d. May be revisited for further clarification

## **Adjourn**

8:29pm

## **Supplementary**

Staff Update (referenced above)

### **Finance Activity**

- Checking Account: \$19,286 in checking account
- Administrative Funding - Payment request submitted/received for \$19,612 in admin expenses (payroll, office rent, phone/internet, etc) through NRP Contract x4164.
- Recent large payments (since past meeting):
  - Rock Martinez, Mural Payment #2 - \$8,000
  - Payroll - \$2,224
  - CEE Energy Audits - \$900
  - Home Security Rebates (3) - \$504
  - Swank Motion Pictures (Goonies) - \$480
  - Taylor Street Gardens (Water) - \$298
  - Board of Director Liability Insurance - \$254
  - Maximize Properties (Office Rent) - \$400
- Upcoming large Expenses:
  - Rock Martinez, Mural Payment #3 - \$8,000
  - Renters Rights Forum contribution - \$700
  - Mural unveiling (food/drink, etc)?

### **Outreach**

- Renter Rights Forum
  - Overall success w/ several lessons learned
  - Several partnerships created with several neighborhood orgs, HOME Line, City of Minneapolis housing advocates, BUCH, Mid-MN Legal Aid, etc
  - Approximately 50 attendees + 15 tablers, staff, etc
  - Northeast Park NA to pay BUCH for space rental (\$3500) and invoice all other N.O.s. The \$700 cost is likely to be reduced.

- Movie in the Park
  - October 31
  - Short, fun, goofy halloween TV episodes - Simpsons & Bob Burgers
  - Primary aim to capture foot & car traffic near park

## **Park**

- Mural
  - Artwork nearly complete (see photos)
  - Payment 2 of 3 made last week
  - Offered unveiling/celebration dates to Rock (muralist) & Carrie (MPRB):
    - November 1 (6pm-8pm) - Start of Native American Heritage Month (if that is of interest?)
    - November 4 (3pm-5pm) - allows for more daylight, time to coordinate
    - November 11 (3pm-5pm) - again, more daylight & planning time
  - Unveiling/celebration event offerings:
    - Setting up a few pop-up canopies
    - Having some light snacks/drinks (maybe something warm)
    - We'll set up a few speakers and a mic to introduce the work and having a few remarks from Rock (hopefully)
    - Afterwords, we'll play music, take some photos, fire, chat it up with neighbors, etc
    - Invite Commissioner Menz, CM Payne, Rep Jordan, Sen Dzedzic, etc