

Windom Park Citizens in Action
Balance Sheet
As of September 30, 2020

Sep 30, 20

ASSETS

Current Assets

Checking/Savings

110 · Checking Acct 10,217

Total Checking/Savings 10,217

Other Current Assets

1100 · Contracts Receivable

1101 · NRP Contracts Receivable

1101A · NRP 26602 1,000

1101B · NRP 38251 500

1101C · NRP 24530 10,700

Total 1101 · NRP Contracts Receivable 12,200

1102 · CPP Contracts Receivable 9,512

Total 1100 · Contracts Receivable 21,712

1300 · Prepaid expenses 136

Total Other Current Assets 21,848

Total Current Assets 32,064

TOTAL ASSETS

32,064

LIABILITIES & NET ASSETS

Liabilities

Current Liabilities

2250 · PPP Loan Remaining

2251 · PPP Loan Received 5,151

2252 · PPP Forgivable Expenses (5,151)

Total 2250 · PPP Loan Remaining -

2400 · Community Garden Fund 1,067

2500 · Advances - Mpls Contracts

2501 · Advance - CPP 10,000

2504 · Advance - Henn Cty Welcome Pkt 500

2505 · Advance - Henn Cty Park/Rec 900

2506 · Advance - NRP 41244 233

Total 2500 · Advances - Mpls Contracts 11,633

Total Current Liabilities 12,700

Total Liabilities 12,700

Net Assets

3200 · Unrestricted Net Assets

3202 · Desig. for Operating Reserve 16,500

3209 · Unrestricted Net Assets-Remain. 2,864

Total 3200 · Unrestricted Net Assets 19,364

Total Net Assets 19,364

TOTAL LIABILITIES & NET ASSETS

32,064

Windom Park Citizens in Action
Budget vs Actual
September 2020

	LAST MONTH			YEAR-TO-DATE			ANNUAL
	Sept 20	Budget	Difference	July-Sept	YTD Budget	Difference	Total Budget
Income							
401 · Contributions-Individual	-	-	-	-	-	-	100
402 · Contributions-Corporate	-	-	-	-	-	-	100
404 · Contributions-Government	7,077	4,914	2,163	20,812	14,742	6,069	58,970
470 · PPP Forgivable Expenses Earned	281	-	281	5,151	-	5,151	-
Total Income	7,359	4,914	2,445	25,963	14,742	11,220	59,170
Expense							
500 · Personnel Expenses							
501 · Wages	1,911	2,077	(166)	5,461	6,231	(770)	27,000
503 · Payroll Tax-FICA/Med Match	146	154	(8)	439	462	(23)	2,000
504 · State Unemployment	4	5	(1)	11	15	(4)	60
510 · Payroll Services	122	115	7	361	346	15	1,500
Total 500 · Personnel Expenses	2,184	2,351	(168)	6,272	7,053	(782)	30,560
700 · Occupancy/General Exps							
701 · Rent	400	400	-	1,600	1,600	-	4,800
702 · Telephone	124	125	(1)	371	375	(4)	1,500
703 · Office Supplies	-	45	(45)	-	125	(125)	500
705 · Insurance	-	250	(250)	718	1,000	(282)	1,800
707 · Equipment Rental	-	50	(50)	-	50	(50)	200
820 · Memberships	-	50	(50)	-	50	(50)	100
821 · Printing and Reproduction	975	917	58	2,802	2,750	52	11,000
823 · Advertising	-	-	-	99	100	(1)	200
824 · Repairs and Maintenance	-	25	(25)	-	25	(25)	100
841 · Accounting	800	550	250	800	550	250	1,900
842 · Internet/Website	16	83	(67)	49	250	(201)	1,000
866 · Bank Service Charges	2	1	1	6	3	3	10
Total 700 · Occupancy/General Exps	2,317	2,496	(179)	6,445	6,878	(433)	23,110
800 · Program Expenses							
815 · Community Outreach	60	250	(190)	7,180	750	6,430	3,000
850 · Program Supplies	2,800	125	2,675	5,800	375	5,425	1,500
861 · Child Care	-	35	(35)	-	85	(85)	400
862 · Small Area Plan	-	50	(50)	-	50	(50)	200
865 · Meeting Expense	-	40	(40)	-	40	(40)	400
Total 800 · Program Expenses	2,860	500	2,360	12,980	1,300	11,680	5,500
Total Expense	7,361	5,347	2,014	25,697	15,231	10,465	59,170
Net Income	(2)	(433)	431	266	(489)	755	-

Windom Park Citizens in Action Checking Account Transactions - Last Month September 2020

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Check	09/01/2020	5023	Mary Urdahl		110 · Checking Acct			200.00
			Mary Urdahl	Home Security rebate	850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							<u>200.00</u>	<u>200.00</u>
General Journal	09/04/2020	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 · Checking Acct			778.35
				ADP - cash: taxes	110 · Checking Acct			252.27
							<u>1,030.62</u>	<u>1,030.62</u>
Check	09/11/2020	Auto	ADP		110 · Checking Acct			61.20
			ADP	ADP payroll	510 · Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
General Journal	09/18/2020	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 · Checking Acct			778.34
				ADP - cash: taxes	110 · Checking Acct			252.28
							<u>1,030.62</u>	<u>1,030.62</u>
Check	09/25/2020	Auto	ADP		110 · Checking Acct			61.20
			ADP	ADP payroll	510 · Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
Check	09/28/2020	Auto	Century Link		110 · Checking Acct			123.91
			Century Link		702 · Telephone	CPP:04-Occupancy	123.91	
							<u>123.91</u>	<u>123.91</u>
Check	09/29/2020	5025	Carol Nagan	Inv #1180-01	110 · Checking Acct			60.00
			Carol Nagan	Postcard layout and design	815 · Community Outreach	CPP:07-Commun/Outreach	60.00	
							<u>60.00</u>	<u>60.00</u>
Check	09/29/2020	5024	Andrew Emerson		110 · Checking Acct			16.18
			Andrew Emerson	Zoom sub. reimb.	842 · Internet/Website	CPP:07-Commun/Outreach	16.18	
							<u>16.18</u>	<u>16.18</u>
Check	09/29/2020	5026	Metro Blooms	Inv #1240	110 · Checking Acct			2,600.00
			Metro Blooms	Raingardens	850 · Program Supplies	NRP 24530 - Gateways Project:Greenings	2,600.00	
							<u>2,600.00</u>	<u>2,600.00</u>
Check	09/29/2020	EFT	Do-Good Biz		110 · Checking Acct			975.00
			Do-Good Biz	Mailing - inv. #13472-01	821 · Printing and Reproduction	CPP:07-Commun/Outreach	975.00	
							<u>975.00</u>	<u>975.00</u>

Windom Park Citizens in Action Checking Account Transactions - Last Month September 2020

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Check	09/29/2020	5027	Timothy F Dornfeld		110 · Checking Acct			1,080.00
			Timothy F Dornfeld	July-Sept accounting services	841 · Accounting	CPP:03-Prof. Services	800.00	
			Timothy F Dornfeld	T Dornfeld - T Dornfeld May-June	2150 · Accts Payable		280.00	
							<u>1,080.00</u>	<u>1,080.00</u>
Check	09/29/2020	EFT	MDC2000, Inc		110 · Checking Acct			401.95
			MDC2000, Inc	Rent - Oct	701 · Rent	CPP:04-Occupancy	118.51	
			MDC2000, Inc	Bank fee	866 · Bank Service Charges	General Fund	1.95	
			MDC2000, Inc	Rent - Oct	701 · Rent	PPP Forgivable	281.49	
							<u>401.95</u>	<u>401.95</u>
General Journal	09/30/2020	Sept		CPP	404 · Contributions-Government	CPP		4,277.24
				CPP	1102 · CPP Contracts Receivable		4,277.24	
				NRP 24530	404 · Contributions-Government	NRP 24530 - Gateways Project		2,600.00
				NRP 24530	1101C · NRP 24530		2,600.00	
				NRP 26602	404 · Contributions-Government	NRP 26602 - Security Rebate		200.00
				NRP 26602	1101A · NRP 26602		200.00	
				PPP	470 · PPP Forgivable Expenses Earned	PPP Forgivable		281.49
				PPP	2252 · PPP Forgivable Expenses		281.49	
							<u>7,358.73</u>	<u>7,358.73</u>
TOTAL							<u>14,999.41</u>	<u>14,999.41</u>