

Windom Park Citizens in Action
Balance Sheet
As of November 30, 2020

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
110 - Checking Acct	17,446
115 - Petty Cash	47
Total Checking/Savings	17,493
Other Current Assets	
1100 - Contracts Receivable	
1101 - NRP Contracts Receivable	
1101A - NRP 26602	1,540
1101B - NRP 38251	1,100
1101C - NRP 24530	2,600
Total 1101 - NRP Contracts Receivable	5,240
1102 - CPP Contracts Receivable	9,239
Total 1100 - Contracts Receivable	14,479
1300 - Prepaid expenses	211
Total Other Current Assets	14,690
Total Current Assets	32,183
TOTAL ASSETS	32,183
LIABILITIES & NET ASSETS	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Total 2250 - PPP Loan Remaining	-
2400 - Community Garden Fund	1,067
2500 - Advances - Mpls Contracts	
2501 - Advance - CPP	10,000
2504 - Advance - Henn Cty Welcome Pkt	500
2505 - Advance - Henn Cty Park/Rec	900
2506 - Advance - NRP 41244	233
Total 2500 - Advances - Mpls Contracts	11,633
Total Other Current Liabilities	12,700
Total Current Liabilities	12,700
Total Liabilities	12,700
Net Assets	
3200 - Unrestricted Net Assets	
3202 - Desig. for Operating Reserve	16,500
3209 - Unrestricted Net Assets-Remain.	2,983
Total 3200 - Unrestricted Net Assets	19,483
Total Net Assets	19,483
TOTAL LIABILITIES & NET ASSETS	32,183

Windom Park Citizens in Action
Budget vs Actual
November 2020

	LAST MONTH			YEAR-TO-DATE			ANNUAL
	Nov 20	Budget	Difference	July-Nov	YTD Budget	Difference	Total Budget
Income							
401 · Contributions-Individual	-	-	-	-	-	-	100
402 · Contributions-Corporate	-	-	-	-	-	-	100
404 · Contributions-Government	4,162	4,914	(753)	31,190	24,571	6,620	58,970
470 · PPP Forgivable Expenses Earned	-	-	-	5,151	-	5,151	-
Total Income	4,162	4,914	(753)	36,341	24,571	11,771	59,170
Expense							
500 · Personnel Expenses							
501 · Wages	1,911	2,077	(166)	10,239	11,423	(1,184)	27,000
503 · Payroll Tax-FICA/Med Match	146	154	(8)	804	846	(42)	2,000
504 · State Unemployment	4	5	(1)	21	25	(4)	60
510 · Payroll Services	122	173	(51)	606	635	(29)	1,500
Total 500 · Personnel Expenses	2,184	2,409	(225)	11,670	12,929	(1,259)	30,560
700 · Occupancy/General Exps							
701 · Rent	400	400	-	2,400	2,400	-	4,800
702 · Telephone	125	125	(0)	620	625	(5)	1,500
703 · Office Supplies	-	40	(40)	-	205	(205)	500
705 · Insurance	-	-	-	942	1,260	(318)	1,800
707 · Equipment Rental	-	-	-	-	50	(50)	200
820 · Memberships	-	-	-	25	50	(25)	100
821 · Printing and Reproduction	977	917	60	4,785	4,583	202	11,000
823 · Advertising	-	-	-	99	100	(1)	200
824 · Repairs and Maintenance	-	-	-	-	25	(25)	100
841 · Accounting	-	-	-	800	550	250	1,900
842 · Internet/Website	16	83	(67)	414	417	(2)	1,000
866 · Bank Service Charges	2	1	1	10	5	5	10
Total 700 · Occupancy/General Exps	1,520	1,566	(46)	10,094	10,270	(176)	23,110
800 · Program Expenses							
815 · Community Outreach	60	250	(190)	7,300	1,250	6,050	3,000
850 · Program Supplies	400	125	275	6,940	625	6,315	1,500
861 · Child Care	-	35	(35)	-	155	(155)	400
862 · Small Area Plan	-	-	-	-	50	(50)	200
865 · Meeting Expense	-	40	(40)	-	120	(120)	400
Total 800 · Program Expenses	460	450	10	14,240	2,200	12,040	5,500
Total Expense	4,164	4,425	(261)	36,004	25,399	10,605	59,170
Net Income	(2)	489	(491)	337	(828)	1,165	-

Windom Park Citizens in Action Checking Account Transactions - Last Month November 2020

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Check	11/06/2020	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							61.20	61.20
General Journal	11/13/2020	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 - Checking Acct			778.35
				ADP - cash: taxes	110 - Checking Acct			252.27
							1,030.62	1,030.62
Check	11/20/2020	Auto	ADP		110 - Checking Acct			61.20
			ADP	ADP payroll	510 - Payroll Services	CPP:03-Prof. Services	61.20	
							61.20	61.20
Check	11/27/2020	EFT	MDC2000, Inc		110 - Checking Acct			401.95
			MDC2000, Inc	Rent - Dec	701 - Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 - Bank Service Charges	General Fund	1.95	
							401.95	401.95
Check	11/27/2020	???	CEE		110 - Checking Acct			200.00
			CEE	Invoice #17891 - Home Energy Squad	850 - Program Supplies	NRP 38251-Home Energy	200.00	
							200.00	200.00
Check	11/27/2020	???	William Stumme-Berry	Home Security rebate	110 - Checking Acct			200.00
			William Stumme-Berry	Home Security rebate	850 - Program Supplies	NRP 26602 - Security Rebate	200.00	
							200.00	200.00
Check	11/27/2020	Auto	Century Link		110 - Checking Acct			124.66
			Century Link		702 - Telephone	CPP:04-Occupancy	124.66	
							124.66	124.66
Check	11/27/2020	EFT	Do-Good Biz		110 - Checking Acct			977.12
			Do-Good Biz	Mailing - inv. #13954-01	821 - Printing and Reproduction	CPP:07-Commun/Outreach	977.12	
							977.12	977.12
Check	11/27/2020	???	Carol Nagan	Inv #1182-01	110 - Checking Acct			60.00
			Carol Nagan	Postcard layout and design	815 - Community Outreach	CPP:07-Commun/Outreach	60.00	
							60.00	60.00
Check	11/27/2020	???	Andrew Emerson		110 - Checking Acct			16.18
			Andrew Emerson	Zoom sub. reimb.	842 - Internet/Website	CPP:07-Commun/Outreach	16.18	
							16.18	16.18
General Journal	11/27/2020	payroll		Wages - Gayle	501 - Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 - Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 - State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 - Checking Acct			778.35
				ADP - cash: taxes	110 - Checking Acct			252.27
							1,030.62	1,030.62
TOTAL							4,163.55	4,163.55