

Windom Park Citizens in Action
Balance Sheet
As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
110 - Checking Acct	12,507
115 - Petty Cash	47
Total Checking/Savings	12,555
Other Current Assets	
1100 - Contracts Receivable	
1101 - NRP Contracts Receivable	
1101A - NRP 26602	1,740
1101B - NRP 38251	1,100
1101C - NRP 24530	2,600
Total 1101 - NRP Contracts Receivable	5,440
1102 - CPP Contracts Receivable	13,975
Total 1100 - Contracts Receivable	19,415
1300 - Prepaid expenses	211
Total Other Current Assets	19,626
Total Current Assets	32,181
TOTAL ASSETS	32,181
LIABILITIES & NET ASSETS	
Liabilities	
Current Liabilities	
2250 - PPP Loan Remaining	
2251 - PPP Loan Received	5,151
2252 - PPP Forgivable Expenses	(5,151)
Total 2250 - PPP Loan Remaining	-
2400 - Community Garden Fund	1,067
2500 - Advances - Mpls Contracts	
2501 - Advance - CPP	10,000
2504 - Advance - Henn Cty Welcome Pkt	500
2505 - Advance - Henn Cty Park/Rec	900
2506 - Advance - NRP 41244	233
Total 2500 - Advances - Mpls Contracts	11,633
Total Current Liabilities	12,700
Total Liabilities	12,700
Net Assets	
3200 - Unrestricted Net Assets	
3202 - Desig. for Operating Reserve	16,500
3209 - Unrestricted Net Assets-Remain.	2,981
Total 3200 - Unrestricted Net Assets	19,481
Total Net Assets	19,481
TOTAL LIABILITIES & NET ASSETS	32,181

Windom Park Citizens in Action
Budget vs Actual
December 2020

	LAST MONTH			YEAR-TO-DATE			ANNUAL
	Dec 20	Budget	Difference	July-Dec	YTD Budget	Difference	Total Budget
Income							
401 · Contributions-Individual	-	100	(100)	-	100	(100)	100
402 · Contributions-Corporate	-	100	(100)	-	100	(100)	100
404 · Contributions-Government	4,936	4,914	22	36,127	29,485	6,642	58,970
470 · PPP Forgivable Expenses Earned	-	-	-	5,151	-	5,151	-
Total Income	<u>4,936</u>	<u>5,114</u>	<u>(178)</u>	<u>41,278</u>	<u>29,685</u>	<u>11,593</u>	<u>59,170</u>
Expense							
500 · Personnel Expenses							
501 · Wages	1,911	2,077	(166)	12,150	13,500	(1,350)	27,000
503 · Payroll Tax-FICA/Med Match	146	154	(8)	950	1,000	(50)	2,000
504 · State Unemployment	4	5	(1)	25	30	(5)	60
510 · Payroll Services	122	115	7	728	750	(22)	1,500
Total 500 · Personnel Expenses	<u>2,184</u>	<u>2,351</u>	<u>(168)</u>	<u>13,853</u>	<u>15,280</u>	<u>(1,427)</u>	<u>30,560</u>
700 · Occupancy/General Exps							
701 · Rent	400	400	-	2,800	2,800	-	4,800
702 · Telephone	124	125	(1)	744	750	(6)	1,500
703 · Office Supplies	-	45	(45)	-	250	(250)	500
705 · Insurance	-	-	-	942	1,260	(318)	1,800
707 · Equipment Rental	-	50	(50)	-	100	(100)	200
820 · Memberships	-	-	-	25	50	(25)	100
821 · Printing and Reproduction	977	917	60	5,762	5,500	262	11,000
823 · Advertising	-	-	-	99	100	(1)	200
824 · Repairs and Maintenance	-	25	(25)	-	50	(50)	100
841 · Accounting	560	450	110	1,360	1,000	360	1,900
842 · Internet/Website	-	83	(83)	414	500	(86)	1,000
866 · Bank Service Charges	2	1	1	12	6	6	10
Total 700 · Occupancy/General Exps	<u>2,063</u>	<u>2,096</u>	<u>(33)</u>	<u>12,157</u>	<u>12,366</u>	<u>(209)</u>	<u>23,110</u>
800 · Program Expenses							
815 · Community Outreach	60	250	(190)	7,360	1,500	5,860	3,000
850 · Program Supplies	200	125	75	7,140	750	6,390	1,500
861 · Child Care	-	35	(35)	-	190	(190)	400
862 · Small Area Plan	-	50	(50)	-	100	(100)	200
865 · Meeting Expense	432	40	392	432	160	272	400
Total 800 · Program Expenses	<u>692</u>	<u>500</u>	<u>192</u>	<u>14,932</u>	<u>2,700</u>	<u>12,232</u>	<u>5,500</u>
Total Expense	<u>4,938</u>	<u>4,947</u>	<u>(9)</u>	<u>40,943</u>	<u>30,346</u>	<u>10,597</u>	<u>59,170</u>
Net Income	<u>(2)</u>	<u>167</u>	<u>(169)</u>	<u>335</u>	<u>(661)</u>	<u>996</u>	<u>-</u>

Windom Park Citizens in Action
Checking Account Transactions - Last Month
December 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
Check	12/04/2020	Auto	ADP		110 · Checking Acct			61.20
			ADP	ADP payroll	510 · Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
General Journal	12/11/2020	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 · Checking Acct			778.34
				ADP - cash: taxes	110 · Checking Acct			252.28
							<u>1,030.62</u>	<u>1,030.62</u>
Check	12/17/2020	5039	Carol Nagan	Inv #1183-01	110 · Checking Acct			60.00
			Carol Nagan	Postcard layout and design	815 · Community Outreach	CPP:07-Commun/Outreach	60.00	
							<u>60.00</u>	<u>60.00</u>
Check	12/17/2020	EFT	Do-Good Biz		110 · Checking Acct			976.54
			Do-Good Biz	Mailing - inv. #14022-01	821 · Printing and Reproduction	CPP:07-Commun/Outreach	976.54	
							<u>976.54</u>	<u>976.54</u>
Check	12/18/2020	Auto	ADP		110 · Checking Acct			61.20
			ADP	ADP payroll	510 · Payroll Services	CPP:03-Prof. Services	61.20	
							<u>61.20</u>	<u>61.20</u>
General Journal	12/24/2020	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	955.60	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	73.11	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.91	
				ADP - cash needed	110 · Checking Acct			778.35
				ADP - cash: taxes	110 · Checking Acct			252.27
							<u>1,030.62</u>	<u>1,030.62</u>
Check	12/28/2020	Auto	Century Link		110 · Checking Acct			124.31
			Century Link		702 · Telephone	CPP:04-Occupancy	124.31	
							<u>124.31</u>	<u>124.31</u>
Check	12/29/2020	EFT	MDC2000, Inc		110 · Checking Acct			401.95
			MDC2000, Inc	Rent - Jan	701 · Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 · Bank Service Charges	General Fund	1.95	
							<u>401.95</u>	<u>401.95</u>
Check	12/30/2020	5040	Timothy F Dornfeld		110 · Checking Acct			560.00
			Timothy F Dornfeld	Oct-Dec accounting	841 · Accounting	CPP:03-Prof. Services	560.00	
							<u>560.00</u>	<u>560.00</u>
Check	12/30/2020	5041	Patricia Stahl		110 · Checking Acct			200.00
			Patricia Stahl		850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							<u>200.00</u>	<u>200.00</u>
Check	12/30/2020	5042	Gayle Bonneville		110 · Checking Acct			432.00
			Gayle Bonneville	GCs for annual meeting	865 · Meeting Expense	CPP:10-Meetings/Comm Bldg	432.00	
							<u>432.00</u>	<u>432.00</u>
TOTAL							<u>4,938.44</u>	<u>4,938.44</u>