

Windom Park Citizens in Action
Balance Sheet
As of September 30, 2021

Sep 30, 21

ASSETS**Current Assets****Checking/Savings**

110 - Checking Acct 14,936

Total Checking/Savings 14,936

Other Current Assets**1100 - Contracts Receivable**

1101 - CPP Contracts Receivable 14,127

1102 - NRP Contracts Receivable

1102A - NRP 26602 2,696

1102B - NRP 38251 370

Total 1102 - NRP Contracts Receivable 3,066

Total 1100 - Contracts Receivable 17,194

1300 - Prepaid expenses 766

Total Other Current Assets 17,959

Total Current Assets 32,895

TOTAL ASSETS

32,895

LIABILITIES & NET ASSETS**Liabilities****Current Liabilities**

2400 - Community Garden Fund 1,284

2500 - Advances - Mpls Contracts

2501 - Advance - CPP 10,000

2504 - Advance - Henn Cty Welcome Pkt 500

2505 - Advance - Henn Cty Park/Rec 900

2506 - Advance - NRP 41244 233

Total 2500 - Advances - Mpls Contracts 11,633

Total Current Liabilities 12,917

Total Liabilities 12,917

Net Assets**3200 - Unrestricted Net Assets**

3202 - Desig. for Operating Reserve 16,500

3209 - Unrestricted Net Assets-Remain. 3,478

Total 3200 - Unrestricted Net Assets 19,978

Total Net Assets 19,978

TOTAL LIABILITIES & NET ASSETS

32,895

Windom Park Citizens in Action
Income & Expenses by Month
 July through September 2021

	<u>Jul 21</u>	<u>Aug 21</u>	<u>Sep 21</u>	<u>TOTAL</u>
Income				
404 · Contributions-Government	3,267	1,784	1,843	6,895
Total Income	<u>3,267</u>	<u>1,784</u>	<u>1,843</u>	<u>6,895</u>
Expense				
500 · Personnel Expenses				
501 · Wages	860	-	-	860
503 · Payroll Tax-FICA/Med Match	66	-	-	66
504 · State Unemployment	2	-	-	2
510 · Payroll Services	61	-	64	125
Total 500 · Personnel Expenses	<u>989</u>	<u>-</u>	<u>64</u>	<u>1,053</u>
700 · Occupancy/General Exps				
701 · Rent	400	400	400	1,200
702 · Telephone	125	125	125	376
703 · Office Supplies	-	18	-	18
705 · Insurance	718	-	-	718
821 · Printing and Reproduction	-	951	973	1,924
842 · Internet/Website	-	32	16	49
866 · Bank Service Charges	2	2	2	6
Total 700 · Occupancy/General Exps	<u>1,245</u>	<u>1,529</u>	<u>1,516</u>	<u>4,290</u>
800 · Program Expenses				
815 · Community Outreach	65	65	65	195
850 · Program Supplies	970	192	200	1,362
Total 800 · Program Expenses	<u>1,035</u>	<u>257</u>	<u>265</u>	<u>1,557</u>
Total Expense	<u>3,269</u>	<u>1,786</u>	<u>1,845</u>	<u>6,900</u>
Net Income	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(6)</u>

Windom Park Citizens in Action
Checking Account Transactions - Last Month
 July through September 2021

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Check	07/01/2021	EFT	MDC2000, Inc		110 · Checking Acct			401.95
			MDC2000, Inc	Rent	701 · Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 · Bank Service Charges	General Fund	1.95	
							401.95	401.95
General Journal	07/01/2021	Carol Nagan		Carol Nagan - July	1300 · Prepaid expenses			65.00
				Carol Nagan - July postcard (Inv 1191-01)	815 · Community Outreach	CPP:07-Commun/Outreach	65.00	
							65.00	65.00
General Journal	07/01/2021				1110 · Retained Earnings		837.94	
					3209 · Unrestricted Net Assets-Remain.			837.94
							837.94	837.94
Bill Pmt -Check	07/02/2021	Auto	ADP		110 · Checking Acct			61.20
			ADP		2000 · Accounts Payable		61.20	
							61.20	61.20
Check	07/09/2021	Auto	Liberty Mutual		110 · Checking Acct			718.07
			Liberty Mutual	eff 8/8/21	705 · Insurance	CPP:05-Gen Liab Insurance	718.07	
			Liberty Mutual	used prepaid	705 · Insurance	General Fund	76.61	
			Liberty Mutual	used prepaid insur.	1300 · Prepaid expenses			76.61
			Liberty Mutual	prepaid insurance for 2022	705 · Insurance	General Fund		76.73
			Liberty Mutual	prepaid insurance for 2022	1300 · Prepaid expenses		76.73	
							871.41	871.41
General Journal	07/09/2021	payroll		Wages - Gayle	501 · Wages	CPP:01-Staff	860.04	
				Payroll Taxes - Gayle	503 · Payroll Tax-FICA/Med Match	CPP:01-Staff	65.80	
				Payroll Taxes - Gayle	504 · State Unemployment	CPP:01-Staff	1.74	
				ADP - cash needed	110 · Checking Acct			707.58
				ADP - cash: taxes	110 · Checking Acct			220.00
							927.58	927.58
Check	07/15/2021	5078	???		110 · Checking Acct			200.00
			???	Home Security rebate	850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							200.00	200.00
Check	07/16/2021	Auto	ADP		110 · Checking Acct			61.20
			ADP	ADP payroll	510 · Payroll Services	CPP:03-Prof. Services	61.20	
							61.20	61.20
Check	07/17/2021	5080	Michael Erickson		110 · Checking Acct			200.00
			Michael Erickson	Home Security Rebate	850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							200.00	200.00
Check	07/19/2021	5077	Alexander Hessefort	Home Security Rebate	110 · Checking Acct			200.00
			Alexander Hessefort	Home Security Rebate	850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							200.00	200.00
Check	07/26/2021	Auto	Century Link		110 · Checking Acct			125.34
			Century Link		702 · Telephone	CPP:04-Occupancy	125.34	
							125.34	125.34

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Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
Bill Pmt -Check	07/28/2021	5079	Timothy F Dornfeld Timothy F Dornfeld		110 - Checking Acct 2000 - Accounts Payable		620.00	620.00
Check	07/30/2021	5081	CEE CEE	Home Energy Audits	110 - Checking Acct 850 - Program Supplies	NRP 38251-Home Energy	370.00	370.00
Deposit	07/30/2021			Deposit	110 - Checking Acct		9,808.19	
				Deposit	1102C - NRP 24530			5,400.00
				Deposit	1102B - NRP 38251			1,700.00
				Deposit	1102A - NRP 26602			2,708.19
							9,808.19	9,808.19
General Journal	07/31/2021	July		CPP	404 - Contributions-Government	CPP		2,297.19
				CPP	1101 - CPP Contracts Receivable		2,297.19	
				NRP 26602	404 - Contributions-Government	NRP 26602 - Security Rebate		600.00
				NRP 26602	1102A - NRP 26602		600.00	
				NRP 38251	404 - Contributions-Government	NRP 38251-Home Energy		370.00
				NRP 38251	1102B - NRP 38251		370.00	
							3,267.19	3,267.19
Check	08/03/2021	5083	Carol Nagan Carol Nagan	Inv #1191-01 Carol Nagan postcard - Aug	110 - Checking Acct 815 - Community Outreach	CPP:07-Commun/Outreach	65.00	65.00
Check	08/04/2021	5082	Andrew Emerson Andrew Emerson	Zoom sub. reimb. - 2 mos.	110 - Checking Acct 842 - Internet/Website	CPP:07-Commun/Outreach	32.36	32.36
Check	08/09/2021	EFT	MDC2000, Inc MDC2000, Inc MDC2000, Inc	Rent Bank fee	110 - Checking Acct 701 - Rent 866 - Bank Service Charges	CPP:04-Occupancy General Fund	400.00 1.95	401.95
Check	08/11/2021	EFT	Do-Good Biz Do-Good Biz	Mailing	110 - Checking Acct 821 - Printing and Reproduction	CPP:07-Commun/Outreach	950.74	950.74
Check	08/17/2021	5084	Tony Ganterbein Tony Ganterbein	Home Security rebate	110 - Checking Acct 850 - Program Supplies	NRP 26602 - Security Rebate	192.42	192.42
Check	08/25/2021	5085	Gayle Bonneville Gayle Bonneville	Keys	110 - Checking Acct 703 - Office Supplies	CPP:09-Supplies & Materials	18.36	18.36
Check	08/26/2021	Auto	Century Link Century Link		110 - Checking Acct 702 - Telephone	CPP:04-Occupancy	125.18	125.18

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 July through September 2021

Type	Date	Num	Name	Memo	Account	Class	Debit	Credit
General Journal	08/31/2021	Aug		CPP	404 · Contributions-Government	CPP		1,591.64
				CPP	1101 · CPP Contracts Receivable		1,591.64	
				NRP 26602	404 · Contributions-Government	NRP 26602 - Security Rebate		192.42
				NRP 26602	1102A · NRP 26602		192.42	
							<u>1,784.06</u>	<u>1,784.06</u>
Check	09/01/2021	EFT	MDC2000, Inc		110 · Checking Acct			401.95
			MDC2000, Inc	Rent	701 · Rent	CPP:04-Occupancy	400.00	
			MDC2000, Inc	Bank fee	866 · Bank Service Charges	General Fund	1.95	
							<u>401.95</u>	<u>401.95</u>
Check	09/03/2021	Auto	ADP		110 · Checking Acct			64.26
			ADP	ADP payroll reports	510 · Payroll Services	CPP:03-Prof. Services	64.26	
							<u>64.26</u>	<u>64.26</u>
Check	09/08/2021	5086	Carol Nagan	Inv #1191-01	110 · Checking Acct			65.00
			Carol Nagan	Carol Nagan postcard - Sept	815 · Community Outreach	CPP:07-Commun/Outreach	65.00	
							<u>65.00</u>	<u>65.00</u>
Check	09/08/2021	5087	Andrew Emerson		110 · Checking Acct			16.18
			Andrew Emerson	Zoom sub. reimb.	842 · Internet/Website	CPP:07-Commun/Outreach	16.18	
							<u>16.18</u>	<u>16.18</u>
Check	09/08/2021	5088	Benjamin Ward		110 · Checking Acct			200.00
			Benjamin Ward	Home Security rebate	850 · Program Supplies	NRP 26602 - Security Rebate	200.00	
							<u>200.00</u>	<u>200.00</u>
Check	09/16/2021	EFT	Do-Good Biz		110 · Checking Acct			972.85
			Do-Good Biz	Mailing	821 · Printing and Reproduction	CPP:07-Commun/Outreach	972.85	
							<u>972.85</u>	<u>972.85</u>
Check	09/27/2021	Auto	Century Link		110 · Checking Acct			125.18
			Century Link		702 · Telephone	CPP:04-Occupancy	125.18	
							<u>125.18</u>	<u>125.18</u>
General Journal	09/30/2021	Sept		CPP	404 · Contributions-Government	CPP		1,643.47
				CPP	1101 · CPP Contracts Receivable		1,643.47	
				NRP 26602	404 · Contributions-Government	NRP 26602 - Security Rebate		200.00
				NRP 26602	1102A · NRP 26602		200.00	
							<u>1,843.47</u>	<u>1,843.47</u>
TOTAL							<u>25,275.96</u>	<u>25,275.96</u>