

Windom Park Citizens in Action
Balance Sheet
As of December 31, 2021

| | Dec 31, 21 |
|---|---------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 110 · Checking Acct | 23,835 |
| Total Checking/Savings | 23,835 |
| Other Current Assets | |
| 1100 · Contracts Receivable | |
| 1101 · CPP Contracts Receivable | 3 |
| 1102 · NRP Contracts Receivable | |
| 1102A · NRP 26602 | 800 |
| 1102B · NRP 38251 | 570 |
| 1102C · NRP 24530 | 3,690 |
| Total 1102 · NRP Contracts Receivable | 5,060 |
| Total 1100 · Contracts Receivable | 5,063 |
| 1300 · Prepaid expenses | 766 |
| Total Other Current Assets | 5,829 |
| Total Current Assets | 29,663 |
| TOTAL ASSETS | 29,663 |
| LIABILITIES & NET ASSETS | |
| Liabilities | |
| Current Liabilities | |
| 2000 · Accounts Payable | 6,760 |
| 2400 · Community Garden Fund | 1,284 |
| 2500 · Advances - Mpls Contracts | |
| 2504 · Advance - Henn Cty Welcome Pkt | 500 |
| 2505 · Advance - Henn Cty Park/Rec | 900 |
| 2506 · Advance - NRP 41244 | 233 |
| Total 2500 · Advances - Mpls Contracts | 1,633 |
| Total Current Liabilities | 9,677 |
| Total Liabilities | 9,677 |
| Net Assets | |
| 3200 · Unrestricted Net Assets | |
| 3202 · Desig. for Operating Reserve | 16,500 |
| 3209 · Unrestricted Net Assets-Remain. | 3,486 |
| Total 3200 · Unrestricted Net Assets | 19,986 |
| Total Net Assets | 19,986 |
| TOTAL LIABILITIES & NET ASSETS | 29,663 |

Windom Park Citizens in Action
Budget vs Actual
December 2021

| | LAST MONTH | | | YEAR-TO-DATE | | | ANNUAL |
|---|--------------|--------------|----------------|---------------|---------------|-----------------|---------------|
| | Dec 2021 | Budget | Difference | July-Dec | YTD Budget | Difference | Total Budget |
| Income | | | | | | | |
| 401 · Contributions-Individual | - | 10 | (10) | - | 50 | (50) | 100 |
| 402 · Contributions-Corporate | - | 10 | (10) | - | 50 | (50) | 100 |
| 404 · Contributions-Government | 7,474 | 7,836 | (362) | 23,393 | 47,015 | (23,622) | 94,030 |
| Total Income | 7,474 | 7,856 | (382) | 23,393 | 47,115 | (23,722) | 94,230 |
| Expense | | | | | | | |
| 500 · Personnel Expenses | | | | | | | |
| 501 · Wages | - | 5,000 | (5,000) | - | 30,000 | (30,000) | 60,000 |
| 503 · Payroll Tax-FICA/Med Match | - | 350 | (350) | 66 | 2,100 | (2,034) | 4,200 |
| 504 · State Unemployment | - | 10 | (10) | 2 | 60 | (58) | 120 |
| 510 · Payroll Services | 129 | 125 | 4 | 383 | 750 | (368) | 1,500 |
| Total 500 · Personnel Expenses | 129 | 5,485 | (5,356) | 450 | 32,910 | (32,460) | 65,820 |
| 700 · Occupancy/General Exps | | | | | | | |
| 701 · Rent | 400 | 400 | - | 2,800 | 2,400 | 400 | 4,800 |
| 702 · Telephone | 125 | 125 | (0) | 750 | 750 | (0) | 1,500 |
| 703 · Office Supplies | - | 50 | (50) | 18 | 250 | (232) | 500 |
| 705 · Insurance | - | - | - | 718 | 800 | (82) | 1,800 |
| 820 · Memberships | 25 | - | 25 | 25 | 25 | - | 100 |
| 821 · Printing and Reproduction | 6,100 | 950 | 5,150 | 10,918 | 5,700 | 5,218 | 11,400 |
| 823 · Advertising | - | - | - | - | 200 | (200) | 200 |
| 841 · Accounting | 660 | 475 | 185 | 820 | 950 | (130) | 1,900 |
| 842 · Internet/Website | 36 | 83 | (47) | 117 | 500 | (383) | 1,000 |
| 866 · Bank Service Charges | 2 | 1 | 1 | 14 | 5 | 9 | 10 |
| Total 700 · Occupancy/General Exps | 7,348 | 2,084 | 5,263 | 16,179 | 11,580 | 4,599 | 23,210 |
| 800 · Program Expenses | | | | | | | |
| 815 · Community Outreach | - | 300 | (300) | 325 | 1,550 | (1,225) | 3,100 |
| 850 · Program Supplies | - | 125 | (125) | 6,452 | 750 | 5,702 | 1,500 |
| 865 · Meeting Expense | - | 33 | (33) | - | 200 | (200) | 400 |
| Total 800 · Program Expenses | - | 458 | (458) | 6,777 | 2,500 | 4,277 | 5,000 |
| Total Expense | 7,476 | 8,028 | (551) | 23,407 | 46,990 | (23,583) | 94,030 |
| Net Income | (2) | (172) | 170 | (14) | 125 | (139) | 200 |

Windom Park Citizens in Action
Checking Account Transactions - Last Month
December 2021

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Account</u> | <u>Class</u> | <u>Debit</u> | <u>Credit</u> |
|-------------|-------------|--------------|--------------------|---------------------------------|---------------------------------|------------------------|--------------|---------------|
| Check | 12/03/2021 | Auto | ADP | | 110 - Checking Acct | | | 64.26 |
| | | | ADP | Payroll | 510 - Payroll Services | CPP:03-Prof. Services | 64.26 | |
| | | | | | | | 64.26 | 64.26 |
| Check | 12/09/2021 | 5103 | Andrew Emerson | | 110 - Checking Acct | | | 16.18 |
| | | | Andrew Emerson | Zoom sub. reimb. | 842 - Internet/Website | CPP:07-Commun/Outreach | 16.18 | |
| | | | | | | | 16.18 | 16.18 |
| Check | 12/09/2021 | 5102 | Andrew Emerson | | 110 - Checking Acct | | | 20.00 |
| | | | Andrew Emerson | Zoom transcription reimb. | 842 - Internet/Website | CPP:07-Commun/Outreach | 20.00 | |
| | | | | | | | 20.00 | 20.00 |
| Check | 12/17/2021 | 5104 | State of Minnesota | | 110 - Checking Acct | | | 25.00 |
| | | | State of Minnesota | annual filing fee | 820 - Memberships | CPP:12-Fundraising | 25.00 | |
| | | | | | | | 25.00 | 25.00 |
| Check | 12/27/2021 | Auto | Century Link | | 110 - Checking Acct | | | 124.54 |
| | | | Century Link | | 702 - Telephone | CPP:04-Occupancy | 124.54 | |
| | | | | | | | 124.54 | 124.54 |
| Check | 12/30/2021 | Auto | MDC2000, Inc | | 110 - Checking Acct | | | 401.95 |
| | | | MDC2000, Inc | Rent | 701 - Rent | CPP:04-Occupancy | 400.00 | |
| | | | MDC2000, Inc | Bank fee | 866 - Bank Service Charges | General Fund | 1.95 | |
| | | | | | | | 401.95 | 401.95 |
| Bill | 12/31/2021 | Oct-Dec 2021 | Timothy F Dornfeld | | 2000 - Accounts Payable | | | 660.00 |
| | | | Timothy F Dornfeld | Oct-Dec | 841 - Accounting | CPP:03-Prof. Services | 660.00 | |
| | | | | | | | 660.00 | 660.00 |
| Check | 12/31/2021 | Auto | ADP | | 110 - Checking Acct | | | 64.26 |
| | | | ADP | Payroll | 510 - Payroll Services | CPP:03-Prof. Services | 64.26 | |
| | | | | | | | 64.26 | 64.26 |
| Bill | 12/31/2021 | Invoice | Do-Good Biz | | 2000 - Accounts Payable | | | 6,100.00 |
| | | | Do-Good Biz | Postcard and mailings, 6 months | 821 - Printing and Reproduction | CPP:07-Commun/Outreach | 6,100.00 | |
| | | | | | | | 6,100.00 | 6,100.00 |