



MEETING MINUTES

Windom Park Citizens in Action

Board Meeting – March 22, 2022 (via Zoom)

Attendees

Robert Lodge, Tara Schmoll, Joe Dufficy, Andy McPartland, Doug Borys

Call to Order

Meeting was called to order by Board President Robert Lodge at 7:07pm

Agenda Review

1. Pillsbury PTO President, Carise - New event and collaboration proposal
2. Review Board contact info
3. Review amendments from Bob Cooper for CNNF
4. Discuss content ideas for May neighborhood meeting
5. CPP 2021 Annual Report review and complete
6. Additional topics: **DocuSign Subscription & Jane Klesk Security Rebate Request**
7. Review New Board Member Onboarding packet (Andy, Doug, Thomas)

Pillsbury PTO (see most recent [email messages here](#) and [event budget here](#))

- June 3, 230pm-700p
- Hoping to rekindle WPCIA/Pillsbury relationship
- Making plans for a revival of the Pillsbury Carnival, wanting greater involvement with community:
 - Live music (artists & DJs)
 - Fun Run in park
 - Food trucks
 - Games for kids
 - Dunk Tank
- Seeking funding to assist with \$12,000-15,000 budget.

- Budget is larger to move away from overburdening teachers/families to seek donations for game prizes, entertainment and food/drink.
- Budget includes respectable compensation to artists/entertainers.
- QUESTION: Robert Lodge – Is the event aim a fundraiser?
 - ANSWER: Yes, funding teacher's very limited resources for projects, programs and school materials and a possibly a fund to help families for emergency issues.
- PTO also wants to make this more community-minded event.

Jane Klesk

- Called about security lighting & storm door installation reimbursement but haven't heard back.
- Jane was initially told that the purchase was outside of the reimbursement funding timeline. This was true because of an outdated timeline (July 2019). I
- It was agreed that WPCIA would reimburse Jane and update the Security Rebate application.

Rain Gardens

- 10 residents interested.
- Thomas to reach out to interested residents to confirm their ability to participate.
- Thomas to sign & pay Metro Blooms contract.

CNNF/EEF Funds

- CNNF & EEF = Citywide Neighborhood Network Fund & Equitable Engagement Fund
- Amendment from City -- \$5,000 added to CNNF \$15,000 = \$20,000
- Amendment from City -- \$66,000 carried forward from closing CPP fund to EEF.
- UPDATE: We have applied these extra funds in the following way:
 - \$5,000 for CNNF should be applied to Staff Expenses (\$5,000 + \$15,000 = \$20,000).
 - \$66,512 for EEF should be applied as:
 - \$45,512 in Community Outreach (\$45,512 + \$3,100 = \$48,612)
 - \$13,000 in Printing/Copying (\$13,000 + \$11,400 = \$24,400)
 - \$8,000 in Advertising (\$8,000 + \$215 = \$8,215)
- COMMENT: Joe Dufficy – WPCIA Accountant, Tim Dornfeld, needs info about Jan/Feb reconciliation. ANSWER: Thomas – We will connect with Tim D.
- UPDATE: Meeting between Thomas, Joe, Robert and Tim happened on 4/20/22. Discussed process for sharing expenses, submitting reimbursements to City, etc.
- 2020-21 CPP Annual Report (sunsetting) -- Robert submitted

May Board Meeting Topics

Basketball court retaining wall mural project

Review New Board Member Onboarding Packet

Briefly discussed the need for this, tabled until next meeting.

Meeting Adjournment

Robert adjourned the meeting at 8:47pm